



Kitakyushu Forum on Asian Women

Call for Applications

KFAW Foreign Correspondents 2021-2022

The Kitakyushu Forum on Asian Women (KFAW) is looking for three Foreign Correspondents (FCs) to take part in information collection and analysis on gender equality and women's empowerment as described below. Interested candidates must submit application by **May 31, 2021**.

Positions available

Three (3)

Qualifications

Applicants must meet the following requirements:

- (1) Have a good command of English
- (2) Possess necessary equipment to attend online meetings, such as a computer, camera, headset, etc.
- (3) Reside outside of Japan, preferably in Asia or the Pacific region

Responsibilities

Either 2 essay submissions (May and November) OR 1 essay submission (May) plus presentations at international conferences (November and/or March). Details will be communicated upon appointment. Please note that the essay that you submit as part of your application will become the first report as a KFAW FC.

1. To submit short essays in English (700 words) on **Information & Communications Technology (ICT) and Women** in the country or region where you reside. The main focus of your essays should be on the following:
 - Impact of ICT on employment
 - Impact of ICT on social connectivity among people
 - Impact of ICT on the lives of people, including education

The main focus of your essays should be on the impacts of ICT on employment, social connectivity among people and/or the lives of people including education. ICT has the power to transform society, but what impacts does it have on gender equality? Another important aspect of ICT is that it allows us to connect instantly with millions of people. It can easily reach out to others and spread our messages far and wide. We have observed examples of ICT promoting social movement such as #ME TOO.

KFAW makes every effort to promote the Sustainable Development Goals (SDGs) in relation to gender as our main activities. As such, you are welcome to include in your essays important developments in gender equality and empowerment of women/girls in your country or region. You are encouraged to refer to gender gaps in related fields and efforts made to close them.

2. To participate in KFAW/FC meetings via web conferencing as necessary
3. To provide KFAW with latest information on gender-related developments in your country or region as well as to respond efficiently to inquiries raised by KFAW
4. To be engaged in public information activities for KFAW

Duration of assignment

July 1, 2021 to March 31, 2022.

Honorarium

JPY 24,000. KFAW will not cover any transfer fee charged by your bank. The payment of the honorarium will be made in US dollars equivalent to JPY 24,000 at the exchange rate of the day of remittance. Honorarium shall be paid upon satisfactory completion of all the duties at the end of your assignment. Honorarium will not be paid when any of your essays is found to be plagiarized.

How to apply

Applicants must submit the following documents to KFAW by **May 31, 2021** through email (info@kfaw.or.jp):

- (1) Application Form (available on Page 3 of this document)
- (2) Headshot
- (3) Essay of up to 700 words (English)
- (4) 2 or 3 photographs related to your essay. Please include caption.
(Make sure that the total file size for the photos is less than 3MB.)

Other terms and conditions

- (1) KFAW will notify all applicants of selection results by email in June 2021.
- (2) Copyrights for the essays/reports or photographs submitted to KFAW by applicants/correspondents shall belong to KFAW.
- (3) The essays will be published in our newsletter, *Asian Breeze*, or on our website.
Note that KFAW may edit your original texts as necessary.

Contact

Public Relations, Kitakyushu Forum on Asian Women (KFAW)

Kitakyushu Otemachi Building 3F, 11-4 Otemachi, Kokurakita, Kitakyushu, 803-0814 JAPAN

TEL: +81 93-583-3434 FAX: +81 93-583-5195

Email: info@kfaw.or.jp URL: <http://www.kfaw.or.jp>

KFAW Foreign Correspondent 2021-2022

Application Form

Family name(s)		Given name(s)	
Preferred first name		Gender (not mandatory)	
Contact	Address:		
	Postal Code:	Country:	
	Phone:		
	Email:		
	Occupation:		
Biography (150 words)			
IT Environment	<p>Please tick if you have the following equipment for the participation in web conferences with KFAW:</p> <p><input type="checkbox"/> A computer, tablet, or smartphone with internet access</p> <p><input type="checkbox"/> A webcam, built-in or external to the above device</p> <p><input type="checkbox"/> Earphones or a headset with microphone</p>		
<p>By signing below, I certify that all information above is true and correct and that I understand the following:</p> <ul style="list-style-type: none"> ● That documents or photographs submitted in support of my application (in paper or electronic format) as well as part of my assignment as a Foreign Correspondent becomes the property of Kitakyushu Forum on Asian Women (KFAW). KFAW reserves the copyrights for any documents or materials that I submit to them; ● That KFAW reserves the rights to edit and publish the documents or photographs submitted; ● That the honorarium is to be paid if I am selected as a Foreign Correspondent (FC), after I complete all my FC responsibilities, and only if my essays are plagiarism-free. 			
Signature		Date	